



Ravens Wood School

Second in Charge of Physical Education

TLR2

“The CPD at Ravens Wood is inspiring, creative and forward thinking”

A career with Ravens Wood School and the Impact Multi Academy Trust is rewarding and inspiring.

We are an extremely ambitious and creative school that believes in progression from within. With a strong, forward thinking leadership team, staff are supported and inspired to be the best that they can be.

We are looking for a candidate who is responsible for:

- Deputising for the Head of Department in their absence
- The mentoring of ECTs / Trainees depending on departmental needs
- Line leading multiple TLR holders within the department as allocated by the Head of Department
- Leading and overseeing the Summer Sports programme

This role requires the successful candidate to coach Saturday morning sports teams, this time is reflected in your timetable.

In return we can offer you:

- An excellent induction and support programme for new staff
- Continuous and forward thinking CPD
- A supportive Senior Leadership Team who consider staff well-being
- A 24/7 Employee Assistance Programme (EAP)
- A friendly working environment
- An on-site fitness suite available for free use by staff
- Excellent catering facilities including a coffee shop

We are committed to equality of opportunity for all our staff. We particularly welcome applicants from ethnic minority backgrounds as they are currently under-represented on our staff body.

We recognise the vital contribution that members of a diverse team make to our students learning. The range of cultural experiences, differing viewpoints and role models this brings is essential in our Trust and we recognise the gap that would be left in our offering without these.

We are committed to safeguarding and promoting the welfare of children. Employees of the Trust must uphold Safeguarding Policies and Procedures. The successful candidate will be subject to an enhanced DBS check.

To apply please download an Application Form from our website under Teaching Staff vacancies at www.ravenswood.bromley.sch.uk

Closing Date: Wednesday 12th June 2024 at 9am

Early applications are encouraged, we reserve the right to close the vacancy once a suitable candidate is found.

For enquiries please contact Jo Acott on: jobs@rws.uk.net or Ravens Wood School, Oakley Road, Bromley, BR2 8HP, Tel: 01689 856050 Fax: 01689 869948. Ravens Wood School is part of the Impact Multi Academy Trust



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Person Specification – Second in Charge of Physical Education

Candidates should fulfil the following criteria:

Experience

- Experience of teaching and maintaining the professional teaching standards
- Experience of teaching Physical Education to A level
- Experience of coaching and managing sport, in particular, Rugby, Football or Basketball to a high level

Education & Training

- Qualified Teacher Status
- Record of continuing professional development
- Graduate: Good Honours Degree in a related subject

Knowledge

- Excellent subject knowledge and passion for the subject
- Good knowledge of pedagogy, how students learn and teaching and learning styles
- Knowledge of effective assessment strategies
- Knowledge of how to use data for target setting and improving performance
- Strong written and literacy skills

Skills/Aptitudes

- Ability to lead and develop a strong committed team
- Good classroom practitioner using effective behaviour management and a range of learning strategies
- Ability to foster excellent relationships with students and colleagues
- Ability to inspire and motivate students
- Ability to work effectively under pressure and meet tight deadlines
- Creativity, energy and enthusiasm
- An aptitude for debating and challenging questioning
- Adherence to professional code of conduct and dress
- Flexibility and adaptability to change.
- Good ICT skills

Committed to

- Inclusion and a positive, “can do” approach to learning
- A supportive ethos of enhancement, study support and extra-curricular activities
- Willingness to lead enrichment clubs
- Flexible working practices / willingness to go that “extra mile”
- Raising the profile of your subject within the school and the community
- Responsible for promoting and safeguarding the welfare of children and young persons for whom you are responsible or come into contact with
- Role modelling the School ethos
- Coaching a Saturday morning Rugby/Football/Basketball Team



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Job Description – Second i/c of Physical Education

PURPOSE:

The Second in Charge of Department's role is to support the Head of Department in the Leadership and Management of the Department and to deputise in the Head of Departments absence.

Reporting to: Head of Physical Education

RESPONSIBLE FOR:

- Deputising for the Head of Department in their absence
- The mentoring of ECTs / Trainees depending on departmental needs
- Line leading multiple TLR holders within the department as allocated by the Head of Department
- Leading and overseeing the Summer Sports programme

In addition, post-holder will:

Teaching:

- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher
- To plan and deliver consistently good/outstanding lessons.
- To promote an inspirational environment of high challenge where students experience innovative learning and teaching strategies.
- To take responsibility for promoting good order within the school through reinforcing the school's code of conduct and behaviour policy
- Have an impact on student progress beyond their assigned students, including some participation in extra-curricular clubs or events.
- Support and manage student development across the curriculum
- Participate in department self-evaluation and department development planning
- Be responsible for promoting and safeguarding the welfare of children and young people within the school
- Contribute to the implementation, evaluation and success of the school vision and ethos
- Contribute to the formulation of written guidelines, resources and the information for staff, parents and governors to develop best practice
- Provide relevant staff with relevant student information
- Act as role model of good practice, modelling effective strategies, supporting and promoting the ethos of the School
- Work with other colleagues to maximise the use of data to effectively identify students who are underachieving and where necessary, develop and implement effective plans to support them
- monitor and review the provision across the department in terms of:
 - breadth and balance of pastoral care/curriculum
 - continuity in that records are completed and passed on; and that policies are implemented
 - Identifying appropriate targets and personalised goals for students

Student progress

- Where relevant, support the student review processes and procedures

- Monitor the progress of individual students as appropriate
- Liaise with the Pupil Development department, to ensure that all students are supported

Other Specific Duties:

- Be accountable to the Head of PE and Senior Management for all delegated management tasks
- Play a full part in the life of the school community, to support its distinctive ethos and policies and encourage and ensure staff and students follow this example.
- Be prepared to teach outside of your specialism but within your capabilities
- Continue personal professional development as agreed
- Engage actively in the Professional Growth Programme (formally Appraisal/Performance Management)
- Comply with the school's Health and Safety policy and undertake risk assessments as appropriate
- Employees of the Trust must uphold Safeguarding Policies and Procedures
- Undertake any other duty as specified by STPCD not mentioned in the above

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers. All employees are expected to uphold the ethos of the school. The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but, in consultation with you, may be changed by the Head teacher to reflect or anticipate changes in the job commensurate with the grade and job title.